



कार्यालय, प्राचार्य, ग्रामीण महिला महाविद्यालय

Ph.: 01572-248204

सुखवीर सिंह बाटड मार्ग, शिवसिंहपुरा (सीकर)
पोस्ट - कुइली, बाया कटराथल, जिला- सीकर (राज.) 332024

पत्रांक शा.म.म./2020-21/10A

दिनांक 22-06-2020

Internal Quality Assurance Cell

NOTICE

(2020-2021)

A meeting of Internal Quality Assurance Cell (IQAC) will be held on 22 June 2020 at 12:00 PM on Online Google Meet Platform.
All the members are requested to attend the meeting on given time.

प्राचार्य

ग्रामीण महिला महाविद्यालय
शिवसिंहपुरा, सीकर (राज.)

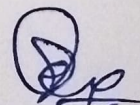
AGENDA

1. To conformation the minutes of last meeting.
2. Flag Hoisting program.
3. Discussion regarding the conduction of practical exams for U.G and P.G. students.
4. Discussion regarding COVID-19 guidelines.
5. To inform faculty members about ongoing appointment procedure for research supervisor.
6. Appointment of NCC caretaker.
7. Next meeting date and Adjournment.

Minutes of Meeting:

1. **To conformation the minutes of last meeting:** The committee discussed about the minutes of IQAC meeting conducted on 22 June 2020 to associate and finalize the various activities of institution for academic year 2020 and review the action taken of the previous year IQAC meeting.
2. **Flag Hoisting program:** On the occasion of Independence Day on 15th August, the Flag Hoisting Ceremony will be held at the College premises at 8:00A.M.. All the faculty members and non-teaching staff of the college have to ensure their presence on that occasion.
3. **Regarding conduction of practical exams of U.G and P.G.:** It is hereby notify to under mentioned HOD's of all departments that they have to conduct practical exams of U.G. and P.G. classes between 01st Sept. 2020 to 21st Sept. 2020 only on the basis of their practical records as per university guidelines during COVID-19 pandemic:

Dr. Priya Mathur	Chemistry
Mrs. Nirupama Gupta	Zoology
Dr. Vikas Pareek	Botany
Dr. Sunita Choudhary	Mathematics
Dr. K.C. Bhamu	Physics
Dr. Subhash Arya	Geography



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4. **Regarding COVID-19 guidelines** As per the instructions received from the Commissionrate of College Education, Rajasthan, Jaipur, in order to prevent the spread of the COVID-19 pandemic, the initiative of "No Mask No Entry" should be taken. This initiative aims to raise awareness among people through the volunteers of NSS, as per the instructions of the honorable Chief Minister.
5. **To inform faculty members about ongoing appointment procedure for research supervisor.** It is hereby notify to all the faculty members that in Pandit Deendayal Upadhyaya Shekhawati University, Sikar Ph.D research work is started. For this registration process for Research Supervisor is being started. So interested and eligible faculty members may apply before 26th Oct. 2020.
6. **Appointment of NCC caretaker:** Mrs. Manoj Jaat (Assistant Professor of History) appointed as caretaker for 1 Raj Girl's Battalion NCC.
7. **Next meeting date and Adjournment:** Set the date for the next IQAC meeting and concluded the current one.


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पत्रांक शा.प्र.म. / 2020-21 / 52 C

दिनांक 21-12-20

Internal Quality Assurance Cell

NOTICE

(2020-2021)

A meeting of Internal Quality Assurance Cell (IQAC) will be held on 21st Dec.2020 at 12:00 PM in Conference hall, Gramin Mahila Mahavidhalaya, Sikar.

All the members are requested to attend the meeting on given time and decided venue.


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AGENDA

1. To conformation the minutes of last meeting.
2. To report action taken on minutes of the last meeting.
3. Admission committee for B.A., B.Sc., B.A. B.Ed. /B.Sc. B.Ed. Session 2020-2021.
4. Committee's constitution for physical verification.
5. To conduct offline classes after COVID-19 pandemic.
6. To inform students for upcoming selection procedure of NCC.
7. To form a committee to complete the ANANDAM course successfully.
8. Committee constitution for University examination forms.
9. Next meeting Date and Adjournment.

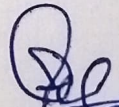
Minutes of the meeting:

1. **To conformation the minutes of last meeting:** Confirmation of the minutes of the meeting of IQAC held on 22 June 2020 were presented and approved by IQAC.
2. **To report action taken on minutes of the last meeting:** The action taken report of the minutes of the meeting of IQAC held on 22 June 2020 were placed and approved by the IQAC.
3. **Admission committee for B.A., B.Sc., B.A. B.Ed. /B.Sc. B.Ed. Session 2020-2021:** For working out the mechanism, for ensuring timely efficient and periodic progressive performance of academic, administrative and extension activities on regular basis different standing committees are constituted and they have to report to principal.
4. **Committee's constitution for physical verification:** It is hereby notify to all the faculty members that following committees has been formed for the physical verification of different /various departments of college for academic Session 2020-21. Coordinators of committees have to submit their report and suggestions.
 - A. Home Science Department:
 1. Mrs. Manoj Jaat Coordinator
 2. Mrs. Suchitra Jakhar Member
 3. Mrs. Alka Pilania
 - B. Geography Department:
 1. Dr. Sangeeta Garwa Coordinator
 2. Mr. Bhanwar Lal Member
 3. Dr. Subhash Arya
 - C. Chemistry Department:
 - 1- Dr. Vikash Pareek Coordinator
 - 2- Dr. Asha Kumari Member
 - 3- Ms. Pratibha
 - D- Botany Department-

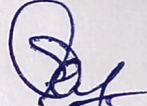

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1- Mrs. Nirupama Gupta	Coordinator
2- Dr. Sushila Kumari	Member
3- Dr. Vikash Pareek	
E. Zoology Department-	
1. Ms. Pratibha	Coordinator
2. Mrs. Mamta Garhwal	Member
3. Dr. Asha Kumari	
F. Physics Department-	
1. Mrs. Sushila Kumari	Coordinator
2. Dr. Subhash Arya	Member
3. Ms. Nitin Kumari	
G. Computer Science Department-	
1. Mrs. Suchitra Jakhar	Coordinator
2. Mrs. Sushila Kumari	Member
3. Mrs. Manju Fageriya	
H. Furniture-	
1. Mr. Bhanwar Lal	Coordinator
2. Dr. Vikash Pareek	Co-coordinator
3. Ms. Pratibha	Member
4. Dr. Subhash Arya	Member
5. Mrs. Alka Pilaniya	Member
6. Mrs. Suman Kumari	Member
7. Mrs. Priyanka Kumari	Member
8. Mr. Nand Lal Mahala	Member
I. Library Department:	
1. Mrs. Saroj	Coordinator
2. Mrs. Nirupama Gupta	Co-coordinator
3. Mrs. Manoj Jat	Member
4. Dr. Sangeeta Garwa	Member
5. Mr. Tan Singh	Member
6. Mrs. Kalpana Kedia	Member
7. Mrs. Pooja Shivran	Member
8. Mrs. Suchitra Jakhar	Member
9. Mrs. Sushila Kumari	Member
10. Mrs. Subhita Mahala	Member
11. Mrs. Mamta Garhwal	Member
12. Ms. Anita Nehra	Member
13. Ms. Priyadarshini	Member
14. Ms. Nitin Kumari	Member
15. Dr. Asha Kumari	Member
16. Dr. Shushila Kumari	Member
17. Mr. Shreechand Meel	Member
18. Mrs. Vijaylaxmi	


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5. **To conduct offline classes after COVID-19 pandemic:** IQAC Chairperson Dr. D.N. Sharma proposed that Government guidelines for Corona pandemic be implemented and strictly followed by the staff as well as by the students. Classes be conducted online and offline. Consent letter is must for all the students who attend offline classes. Following social distancing, use of mask and use of sanitizer be compulsorily followed in the college campus.
6. **To inform students for upcoming selection procedure of NCC:** It is to notify that all the faculty members have to inform the students of our college that selection procedure of NCC will be on 02nd February 2021. So, those students are interested to take part in NCC, should have to bring important documents with them.
7. **To form a committee to complete the ANANDAM course successfully:** The ANANDAM committee has been formed according to recently added ANANDAM Scheme in college curriculum by government of Rajasthan. The activities under this scheme are to promote happiness attained on giving and performing social aid each day. So, students have to prepare the project on the topic of their interest and then submit it to the coordinator.
8. **Committee constitution for University examination forms:** It is hereby notify to all the faculty members that committees is being constituted for university main examination forms to provide guidance to students regarding this and along with it members of committees also have to verify the forms with attached documents for academic session 2020-21.
9. **Next meeting Date and Adjournment:** Set the date for the next IQAC meeting and concluded the current one.


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